

## ERRA Interns - Volunteers Programme (EIVP)

ERRA's achievements in post disaster reconstruction and rehabilitation are considered to be one of the most outstanding international examples in disasters of recent times. The work to reconstruct and rehabilitate the EQAAs is well advanced. Almost two and a half years after the earthquake, a great deal has already been achieved but there is still a long way to go and more help is needed.

- ERRA's achievements in post disaster reconstruction and rehabilitation are considered to be one of the most outstanding international examples in disasters of recent times
- EIVP provides two-way benefits. Interns and volunteers contribute their time, skills and knowledge to make a worthwhile contribution to one of the largest and most important development projects in Asia. In addition they enhance their own existing skills and knowledge.

To create and enhance the social awareness of the post disaster response activities among the national and international community and add to the capacity of the organization to deliver these services in the most efficient and timely way, a number of short / long term assignments for national and international interns and volunteers are being made available under the newly established ERRA Interns-Volunteers Programme (EIVP). The I-Vs will have the opportunity to use their academic and professional skills to assist in the major sectors and professional disciplines working either in ERRA Headquarter or in the field.

Working as an I-V under EIVP provides two-way benefits. The I-Vs contribute their time, skills and knowledge to make a worthwhile contribution to one of the largest and most important development , which is world widely impacting on the lives of millions of people. At the same time, they enhance their own existing skills, knowledge and professional expertise.

Clear Terms of Reference (TOR) are provided for each assignment and the candidates will be encouraged to participate in all the activities involving ERRA personnel during their stay. It is a rare opportunity to work in such an interesting and diverse organization.

### Work With Us

Applications for this Programme are invited from Pakistan and abroad for both interns who have reached academic standards appropriate to ERRA's requirements in major sectors and for volunteers with professional skills and experience.

1. **Intern - “A student or trainee who does a job to gain work experience or for a qualification”.**

Those applying for Intern positions would most likely include the following:

#### • **Gap Year / Break Period Students – Category A**

Students who have completed their Matriculation / Secondary and Higher Secondary school studies in Pakistan or overseas and who are taking a break before their admission to college or university. Assignments will include generalized tasks such as computer work, data collection and document writing and other activities.

#### **Duration Pilot Programme**

- Gap Year/Break Period students (one month)
- College & University (one month)
- Volunteer (open)

- **Age Limit:** 15 – 19 Years
  - **Academic levels:** Matriculation / Secondary School, Higher Secondary School.
  - **Programme Duration:** 1 Month (Pilot Programme)
- Note:** - The duration of regular programme vary i.e. 3-4 Months

#### • College and University Students – Category B

Students currently undertaking or who have just completed their graduate or post graduate (university) studies. Assignments will be based in Headquarters or field offices on tasks such as research, assessment surveys and teaching in respective academic fields.

- **Age Limit:** 20 – 26 Years
  - **Academic levels:** Graduate or Postgraduate
  - **Programme Duration:** 1 Month (Pilot Programme)
- Note:** - The duration of regular programme vary 3-4 months

#### 2. Volunteer - “A person with requisite work experience who offers to work for an organization or cause without compensation”

Those applying in the Volunteer category would most likely include the following:

#### • Professionals/ Skilled Persons – Category C

Professionals with specialized skills and experience in their respective fields. Assignments will be focused on building the organisation’s capacity in a number of crucial sectors.

- **Age Limit:** No age limit
- **Programme Duration:** Open

#### • Online Volunteers – Category D

People with specialised skills and experience who are unable to travel to Islamabad, Pakistan but who can take on specific assignments which may be completed through electronic communication.

- **Age Limit:** No age limit
- **Programme Duration:** Open

## Programme Structure

Primarily, EIVP will operate in two phases as described below. However, regular programmes may be clubbed (if deemed essential) with other such I-V programmes sponsored & run by PO's. In such cases ERRA will not bear financial or any other associated administrative obligations except the utilization of services provided to ERRA in the form of Interns or Volunteers, by them. The prescribed strength of I-V, ie 40 as per EIVP, may exceed, in case of programme linkage with PO's programme.

### 1. Pilot Programme: 14 July– 13 August 2008

- **Candidates:** 30 to 40 national and international I-Vs will participate, selected on the basis of merit and relevant skills or education appropriate to the needs identified by ERRA
- **Placement:** I-Vs will work on projects based on the needs of all ERRA Planning Wings and other offices such as Media, Management Information Systems (MIS), Director Donors & Sponsors Coordination Cell (D&SCC), Disaster Risk Reduction (DRR), Monitoring & Evaluation (M&E), Knowledge Management Cell (KMC) and Gender Team and others. Candidates may be assigned to either ERRA Headquarter or field operations for their placements. Gap Year / Break Period students will be placed at ERRA Headquarters or at SERRA/PERRA in case of locals.
- **Placement Duration:** one month.
- All I-Vs will be required to attend a two day orientation session in Islamabad at the beginning of their placement and last two days for closing formalities.

### 2. Regular Programme: September/October 2008 (1<sup>st</sup> Regular Batch)

- Following the successful completion of the Pilot Programme, the EIVP will be
  - Opened to SERRA/PERRA/DRUs
  - Opened to all over Pakistan and the world
  - Extended in duration
  - Scheduled throughout the year
  - Interns & Volunteer will be employed in the field (EQAAs)

*Note: Matters related to placement will be the same as that of Pilot Programme.*