



## Overseas Interns and Volunteers Agreement

### Terms and Conditions for Interns and Volunteers

Thank you once again for deciding to register as a volunteer with the Earthquake Reconstruction & Rehabilitation Authority (ERRA). Volunteering as part of the ERRA Programme offers a unique and rewarding overseas experience assisting with **[further information of ERRA work]**

The nature of the developing countries is inherently less stable and although most foreigners travel without problems, however some security hazards may arise in certain areas serious security threats can arise suddenly. Personnel safety remains the I-Vs responsibility. ERRA cannot accept responsibility for your personal safety, should you decide to travel to Pakistan to volunteer. ERRA urges all volunteers to take all appropriate action to ensure that they enjoy a safe, healthy and memorable experience and restrict to Advice of safety and security issues from host organizations, local officials and ERRA representatives. It is advisable to visit lowest website related to travel information including precautions for personal safety. Government websites should be visited to obtain up-to-date travel information and precautions should be taken be you for your personal safety.

### Declaration By Intern/Volunteer

[Date]

[Name  
and address  
Details]

As an intern / a volunteer participating in **[description of project] (Project)** for **[name of volunteer organization] (Volunteer Organization)**, I understand, acknowledge and agree to the following terms and conditions, which will apply from the date I forward my application to ERRA Headquarters at Islamabad, Pakistan and continue in force after my term as an intern / a volunteer:

1. I am responsible for holding a current passport that will remain current for not less than 6 months after my arrival in the Project Country and for the duration of my stay.
2. I am responsible for obtaining any necessary visas.

3. I am responsible for providing my own adequate travel, medical and medical evacuation insurance which must be effected prior to my arrival in Pakistan and cover the activities and duration of the Project in which I am participating.
4. I agree to provide ERRA with a certified copy of the terms and conditions of my travel, medical and medical evacuation insurance before my arrival in Pakistan.
5. I understand the risk of contracting infectious diseases in Pakistan and accept that it is my responsibility to consult a qualified medical practitioner regarding the need for appropriate vaccinations and other medications prior to and during my visit to Pakistan
6. I agree to have all necessary vaccinations, as recommended by a qualified medical practitioner before my arrival in Pakistan.
7. I understand that I will not be paid to participate in the Project. I am an intern / a volunteer and not an employee of ERRA or any other independent volunteer organisation (**Volunteer Organisation**) which is involved with the Project in Pakistan.
8. I agree to abide by the all rules and requirements of ERRA and at all times and to work alongside local staff and international interns / volunteers as instructed. I acknowledge that failure to do so may result in me being asked to cease participating in the Project, in which case I will not be eligible for reimbursement by ERRA for any of my expenses.
9. I acknowledge that I am responsible for all costs and expenses related to my participation in the Project, including but not limited to all expenses for travel to and from and within Pakistan and the cost of obtaining visas and meeting visa requirements.
10. For the purpose of furthering the work of ERRA, I agree that ERRA may use, or give others permission to use, any photographs taken by me or of me while working in my capacity as an intern / a volunteer, without attributing them to me or making any payment to me.
11. I have read and understand the Travel Advisory on Pakistan provided by the Government of my own country.
12. I agree to register my contact details on Travel Advisory website of my own Government on arrival in Pakistan and continue to regularly monitor Travel Advisories for security updates.
13. I agree to take advice from ERRA and appropriate Consular, Embassy, or High Commission personnel if the security situation in Pakistan deteriorates.
14. I agree that I will not use my position as an intern / a volunteer in Pakistan to request advantages or obtain favours or gifts.
15. While in Pakistan, I agree to avoid making references to political or military situations in official or private communications, including conversations, telephone calls, radio messages, emails, faxes and letters.
16. I undertake to respect the religious beliefs, customs and habits of the local population, and conduct myself accordingly.
17. While in Pakistan, I agree to act responsibly at all times for my own safety and the safety of others.

- 18. While in Pakistan, I agree to observe strictly all laws and regulations of Pakistan.
- 19. I acknowledge that I have no authority to bind or commit ERRA, financially or otherwise, without having received specific written instructions to do so, and I will not purport to do so.
- 20. I will indemnify ERRA in respect of all losses, damage, actions, claims and demands now or in the future suffered or incurred by ERRA directly or indirectly as a result of my acts or omissions during my stay in Pakistan or in connection with any work related to ERRA, to the extent that the relevant loss or damage is caused by or contributed to by me.
- 21. I agree to accept fully the risks to me and my property associated with Project work which I will be undertaking, and I release and indemnify ERRA from all actions, claims and demands (whether known or not, and whether arising at law, in equity, under statute or otherwise (including but not limited to in negligence)) which, but for this clause, I might otherwise have or be entitled to make against ERRA.

**Note:** If the terms & conditions mentioned above are acceptable to you, please click “Yes” on the left bottom box of Application Form. This will be treated as your acceptance to the declarations (Declaration by Intern/Volunteer) and will carry the same binding effect on you as that of written one. However, the original agreement will be signed by you (in the presence of a witness) immediately after your arrival at ERRA Headquarters Islamabad, Pakistan. Agreement will be returned to the organizers after signatures.

**I accept the terms and condition set out above**

Name \_\_\_\_\_  
Intern / Volunteer

Witness

\_\_\_\_\_  
Date  
Yours sincerely

**[Authorized Signatory for ERRA]**

On behalf of ERRA, I welcome you to our Intern - Volunteering Programme and thank you for your participation.